

Tuition Angel Recommendation Tips, Award Limitations and Eligibility Requirements:

Through the generosity of our benefactors, Tuition Angel Grants are available again this year to encourage families to choose a Catholic education for their children or to help current families who find themselves faced with severe financial hardship. This funding is available for Roman Catholic students in grades K-12 attending a Diocese of Metuchen elementary school or high school. Funding is available from September through June, or until all funds are expended. Recommendations are now being accepted.

To apply for a Tuition Angel Grant, a letter requesting the grant must be submitted to our “Tuition Angels,” and sent to me at:

**Tamara Hemingway
Diocese of Metuchen
146 Metlars Lane
Piscataway, NJ 08854**

When composing your Tuition Angel letter, our benefactors request the following:

- Both Pastor and Principal must concur on the recommendation for the family, so your letter should either be co-signed by both of you, or each of you should write and send your own letter.
- Please do not combine recommendations for your families.
- Please do not submit the family’s letter with your recommendation – the case for support needs to be made in **your** letter of recommendation.

Your letter or letters should contain the following information:

- The name(s) and grade(s) of the child(ren) for whom the grant is being requested;
- Whether or not a family has applied for FCE Tuition Assistance through FACTS Grant & Aid Assessment for the coming year;
- If not, why they didn’t (i.e., new to parish, never needed it before, were unaware of it, etc.);
- And whether Pastor or Principal has recommended that the family apply for FCE Tuition Assistance for the next school year;
- The circumstances that should be considered when reviewing the request for a Tuition Angel Grant (i.e., extreme need, loss of job, illness of family member, etc.);
- Confirmation that the family participates to the best degree they can in parish life and school life.

These are some basic guidelines, but feel free to include other information you deem relevant to your recommendation.

Tuition Angel grants are awarded as follows:

- \$1,000 per family per year for elementary school **OR**
- \$500 per family per year for secondary school (**but not both**)
- Grants are awarded from September through June, or until the funding is exhausted
- **Grants are for one year only**

If you still have questions, please do not hesitate to call me at 732/562-2452.